

Town of Limerick Budget Committee
Compiled 10/22/13

Subject: Meeting Minutes October 17, 2013
Call To Order: The meeting began @ 7:00 PM.

Members Present:

Denise Benton
Stephanie Bishop
Steve Grigg
Gil Harris
Maureen Libby
Kim Oliver
Michael Welsh

Others Present:

Wendy Thorne-Selectman Chair
Bob Dilleneuve-Selectman
Dean Lepage-Selectman
1 citizen

1. Meeting Minutes:
 - a. No minutes were available for review or acceptance.
2. Topic/Business:
 - a. Move old business to end of meeting.
3. Transfer Facility: Budget presentation by Joanne Andrews Transfer Facility Manager
 - a. Cost is down 3.24%.
 - b. Tipping fees have been reduced to \$55.85/ton.
 - c. Decrease from \$80,159 to \$70,000.
 - d. COLA request is 3%.
 - e. Congress enacted COLA in 1973.
 - f. 2013 COLA for USA was 1.7%.
 - g. Based on 3% COLA FICA & Medicare has been increased.
 - h. Cell phone is 9 years old & need to be replaced. New cell plan is 400 minutes/month for \$50/month verses \$39.90/month.
 - i. Joanne pays the difference between business & personal billing minutes.
 - j. If a land line is installed at the Transfer Facility a block will have to be installed to prevent unauthorized calls.
 - k. What is a permanent land line cost?
 - l. Fairpoint® has State of Maine Plan for \$15/mo to include voicemail.
 - m. Time Warner Cable is \$35/month.
 - n. Cell phone is needed to conduct business during days while not at the facility.
 - o. Increase hauling fees.
 - p. Decrease tipping fees.
 - q. Dues & Fees increase by State of Maine \$450 to \$580.
 - r. The State does not figure recycling rate.

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- s. All waste goes to energy except for landfill items.
- t. The State has not figured chips & brush into recycle figure.
- u. Towns waste budgets: Shapleigh: \$270K; Acton: \$272K.
- v. \$80K for Limerick's budget is for Door to Door pick up.
- w. 1/3 of household waste is now brought to the facility by people who are bring their recycle items.
- x. Tipping contract is thru February 2014. Rates are unknown at this time.
- y. Tipping fees are based on 1250 tons per year.
- z. If door to door pick up goes away, there are safety concerns as to traffic if this was ever to happen.
- aa. If door to door is eventually voted out, cottage industries may evolve but seniors may incur more fees for pick up if they cannot make it to the facility.
- bb. Capital plan increased to pave above & downhill to the metal pile.
- cc. Dumpsters need to be enclosed vs covering based on DEP.
- dd. 2017 projecting a new household waste compactor & 1 enclosed dumpster.
- ee. If the DEP pushes the dumpster enclosure there will be time to comply.
- ff. Eyewash station is planned under supplies for \$40.00.
- gg. State Fire Marshall requires notification of changes to public buildings.
(end 7:24PM)

4. Limerick Fire Department: Presentation by Michael Mclean Fire Chief

- a. Training Officer increase to \$2000.00 to cover training duties.
- b. Postage is up.
- c. Electrical is down \$500.00.
- d. Roof Maintenance \$10,000.
- e. Cell phones: look at consolidating under 1 plan.
- f. Station roof should be under Capital Improvements.
- g. Budget will be \$131,495 w/o roof.
- h. Can off road fuels be run in municipal equipment because the town is tax exempt?
- i. Training has increased based on the State of Maine training requirements.
- j. Training includes Fire Attack School, books & study materials, as well as Fire Fighting 1 & 2 (2 months).
- k. Postage can be run through the town postage meter.
- l. Training: Can full time EMT pick up training duties? No.
- m. The Training Officer is a certified educator and also responsible for Training Records & monitoring State of Maine requirements.
- n. Dispatch fees are increasing.
- o. Has the town rec'd Hosac?
- p. Validate the 14 Town Group fee for \$5100.00 this year verses \$2675 for 2012. Suggest lower fee from \$5100.00 to \$3000.00 once confirmed.
- q. Look into revenues coming to the town for mutual aid.
- r. Parsonsfield has 3 ambulance rigs. Does the town receive reimbursement for rescue billing of out of town runs?

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- s. Are Mutual Aid Agreements in writing? The state mandates requires written agreements?
- t. Average calls are 30 per month for rescue. 5 to Sacoppee towns. Parsonsfield only staffs 1 rig.
- u. 5 EMTs in Limerick are covering up to 325 calls per year with a chance of increasing to 400 per year.
- v. Consider putting EMTs on per diem and manning the fire station.
- w. 5%-7% of calls are for mutual aid with a possibility of increasing to 11%-12%.
- x. Most calls are between 6AM and 6PM. Weekends & weekdays.
- y. Consider 12 hours shifts for 2 people 7 days per week works out to be \$104K per year.
- z. Look at flat rate vs hourly?
- aa. Utilize training of personnel as repayment to the town. This does not work and cannot be enforced.
- bb. Off hours call stipends come out of rescue billing.
- cc. Look at a capital project account & budget 1/5 of new rescue per year?
- dd. Make a plan for EMTs on duty and possibly implement a trial period.
- ee. In 2015 Engine 2 will need to be replaced, estimated cost \$300,000.
- ff. Current mileage on Ambulances are about 50,000 miles each.
(end 8:09PM).

5. Library: Presentation by Cindy Smith

- a. Introduce Chairman of the Board of Trustees: Stacy.
- b. Payrol increase 3%.
- c. Cataloger is a person who inputs books into automation software.
- d. Contracted services increase \$600.00 for web based services.
- e. Technology: 2 computers need to be updated.
- f. Possibly purchase Kindles®.
- g. Internet connection is free.
- h. There are grants available through schools. Are they being utilized?
- i. The Library raised \$4134.00, Quilt, \$3000.00, Donations: \$800.00.
- j. Franchise fees paid for 4 dell computers, a printer & router.
- k. The library has a teleconference system but the room acoustics are bad.
- l. The is a home school collection in the library.
- m. Van delivery service for interlibrary loans within the State of Maine is 1 day a week at a value of \$780.00 @ no charge. More than one day per week would be charged for.
- n. Postage for January to June was \$300.00.
(end 8:30PM)

6. Old Business: Rules of Procedure.

- a. Reviewed changes.
- b. The Secretary will clean up the document and sent it out to the members for final review.

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7. Meetings:

- a. The next meeting will be held on Thursday 10/24/13 @ 7:00PM.
- b. The meeting will be held in the Library and recorded as the Media room is booked.
- c. Presentations: CEO 7-7:30PM; Town Clerk: 7:30-8PM; Road Commissioner: 8PM.

8. Adjournment: The meeting was adjourned @ 8:38 PM.

Respectfully Submitted,



Michael S. Welsh

Secretary,

Town of Limerick Budget Committee