

Town of Limerick Budget Committee
Compiled 1/20/15

Subject: Meeting Minutes January 15, 2015

Call to Order: The meeting began @ 7:03 PM.

- a. The 1/15/15 meeting began @ 7:03 PM with 3 members present. (Gil Harris, Wendy Thorne & Michael Welsh).
- b. With the absence of a quorum Gil Harris (Vice Chair) took charge of the meeting and ran the meeting for the evening.
- c. Denise Benton (Chairperson) arrived @ 7:16 PM thus creating a quorum to conduct the business of the Budget Committee.
- d. Gil Harris continued to run the meeting until adjourning.

Members Present:

Denise Benton
Gil Harris
Wendy Thorne
Michael Welsh

Members Absent:

Stephanie Bishop
Steve Grigg
Kim Oliver

Others Present:

Bob DeVilleneuve: Selectmen
Dean Lepage: Selectman
Roland Lepage: Selectman
Michael Mclean: Limerick Fire Chief
Peter Proctor: Limerick EMS
Steve Mclean: Limerick Fire Dept
Dottie Richard
Bill Jones

1. Meeting Minutes:
 - a. Minutes were not accepted for the 12/18/14 because of required corrections as to the attendance of the board.
2. Topic/Business: Limerick Fire Department: Presented by Michael Mclean Fire Chief.
 - a. Limerick Fire Chief, Michael Mclean presented the additional article to add a driver during the hours of the full time EMT as discussed at the 12/18/14 meeting.
 - b. In order to add support of the full time EMT it was identified at the 12/18/14 meeting that considerations should be made and presented to possibly add an article for a person to drive the ambulance during duty hours of the full time EMT.

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- c. It was asked by Michael Welsh if the Selectmen were to consider the additional article to the warrant to which the answer was yes by the Selectmen.
 - d. The monetary figure of the “driver” for a 45 hour week would be \$30,230.00 (\$12.00/hr), however workers comp was not integrated into the amount and would be adjusted during the next budget year based on the audit of the employee base in town.
 - e. The concept of having a driver for the full time EMT is twofold as explained: In order for the ambulance to be able to respond for transport of a patient there must be 2 personnel, 1 EMT and 1 driver. Proposed is to utilize EMS personnel that are licensed to operate while also utilizing personnel who are qualified as a Basic EMT, Paramedic or Fire Fighter.
 - f. Will 2 articles be required for the additional driver? 1 article to approve the position and 1 article to fund the position? Or does one article cover both issues?
 - g. The Selectmen voiced the opinion that there may be some hidden issues but did not know what they would be.
 - h. The Selectmen would like to review the article for wording.
 - i. An updated budget was submitted by the Limerick Fire Department for a total of \$131,849.45, which was less than last year.
 - j. Discussion ensued to wait until the next meeting to recommend the Fire Department budget.
 - k. Noticing the amount was less than last years a motion was made to accept the budget as written.
 - l. Budget Committee recommends: 2 yes; 0 no; 1 abstain.
3. Topic/Business: Sokokis Lake Association; Presented & submitted by Roy Bagley.
- a. Mr. Bagley submitted a written request to the Budget Committee which in turn was handed to the Limerick Selectmen.
 - b. Mr. Bagley, representing the Sokokis Lake Association requests \$3,000.00 for the boat launch to monitor boats.
 - c. Mr. Bagley states that \$30K has been expended over the past 7 years with grants from the State of Maine as well as funds supplied by the Lake Association.
 - d. The Sokokis Lake Association has paid for the culvert causeway to Boy Scout Island, the pulley system for the dam to raise and lower the lake to save \$\$ to have a machine raise and lower the boards.
 - e. Discussion ensued as to timely submission of requests to the town.
 - f. Mr. Bagley stated he wanted to submit the request in person so as to emphasize the need of the \$3000.00.
 - g. Discussion: It was brought up that most boats are in the water with fisherman during off hours of the boat launch personnel and since technically the boat

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launch is a state site that the state should fund the personnel to check the boats.

4. Other discussions/business: Old Business.
 - a. Need to review Policy & Procedures & if not adopted previously they should be adopted before the end of the Budget Committees business this year.
 - b. Conversation with surrounding towns by the selectmen has not occurred. The Selectmen stated not much can be done. Mutual aid is reimbursed by town, If the person has no insurance the town of Limerick pays the town supporting the intercept for mutual aid.
 - c. Out of town EMS calls are 66 out of 213 thru September of 2014.

5. Other discussions/business: Review Warrant Articles
 - a. Articles 1 thru 11: Budget Committee recommended at the 12/18/14 meeting: yes: 4; 0 no.
 - b. Art 12 Lake Arrowhead Conservation Committee: Budget Committee recommends: 2 yes; 1 no; 1 abstain.
 - c. Art 13 Sokokis Lake Boat Ramp: Budget Committee recommends: 2 yes; 1 no.
 - d. Art 18 Revenues: The transfer station projection is down. Excise Tax taken in is \$479K but should be figured at \$450K. Unexpended balances created the undesignated amounts. A final review from print outs to be done at the 1/22/15 meeting.
 - e. Art 26 Workers Comp & Unemployment: There is an increase of 8%-9%. Is there a credit form the audit performed as the amount is less than last year although the percentage has increased. Review @ 1/22/15 meeting.
 - f. Art 27 CEO: The CEO budget will pick up the Admin support and take it out of the Selectmen's budget.
 1. Budget Committee recommends: 2 Yes; 1 No.
 - g. Art 28 Treasurer: Budget committee recommends: 3 yes; 0 no.
 - h. Art 29 Town Clerk/Tax Collector:
 1. There is a concern with some Budget Committee members that it is not the responsibility of the Budget Committee to recommend individual raises and should be left to the Selectmen.
 2. A member brought up the fact that the Budget Committee is voting to recommend the overall budget item and not a line item budget.
 3. Suggest looking at a wage survey.
 4. Budget Committee recommends: 1 yes; 2 no; 0 abstain.
 - i. Art 30 Snowmobile Club: Budget Committee recommends: 3 yes; 0 no.
 - j. Art 31 Elections: Budget Committee recommends: 3 yes; 0 no.
 - k. Art 32 Appeals Board: Budget Committee recommends: 3 yes; 0 no.
 - l. Art 33 Planning Board: Budget Committee recommends: 3 yes; 0 no.

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- m. Art 34 Roads: Budget Committee recommends: 2 yes; 0 no; 1 recuse (Denise Benton).
 - 1. **Note**: Budget submission should be the same as all other departments of the town.
- n. Art 35 Tarring: Budget Committee recommends: 2 yes; 0 no; 1 recuse (Denise Benton).
- o. Art 36 Plowing: Budget Committee recommends: 3 yes; 0 no.
- p. Art 37 Plowing of Town Properties: Discussion to put town properties under one contract: Selectmen to place Main St & Washington St under one contract (see article 38). Town properties to stay the way they are.
 - 1. Budget Committee recommends: 3 yes; 0 no
- q. Art 38 Plowing of Main St: Discussion as to the town road plow contract states removing snow from intersections but the Main St plowing contract also states removing snow from intersections.
 - 1. Budget Committee recommends: 3 yes; 0 no.
- r. Art 39 Enter into contract of plowing Main St & Washington St: Budget Committee recommends: 3 yes; 0 no.
- s. Art 40 Traffic signals/street lights: Discussion with CMP by Gil Harris indicates that CMP switching to energy savings lights will not give the town any savings.
 - 1. The amount for lighting has increased \$1500.00 per year based on 2 street lights being installed. One light being the route 5 scenic turn out.
 - 2. Budget Committee recommends: 2yes; 1 no.
- t. Art 41 Maple St sewer reconstruction payment 12 of 15: Budget Committee recommends: 3 yes; 0 no.
- u. Art 42 Door to Door pickup: \$1K increase due to mileage change from MERC Biddeford to Westbrook.
 - 1. Budget Committee recommends: 3 yes; 0 no.
- v. Art 43 Enter into contract for Door to Door pickup: Budget Committee recommends: 3 yes; 0 no.
- w. Art 44 Tipping fees: Budget Committee recommends: 3 yes; 0 no.
- x. Art 45 Transfer Station: Budget Committee recommends: 3 yes; 0 no.
- y. Art 46 Fire Dept: Discussion: Check Sanford Dispatch Contract. Other towns have been moving to Biddeford dispatch. Is it better or worse?
 - 1. Budget Committee recommends: 2 yes; 0 no; 1 abstain.
- z. Art 47 EMT: Will hours remain the same? Should the driver article be 2 articles?
 - 1. Budget Committee recommends: 3 yes; 0 no.
- aa. Art 48 Hydrant Rental: Budget Committee recommends: 3 yes; 0 no.
- bb. Art 49 EMA: Budget Committee recommends: 3 yes; 0 no.
- cc. Art 50 Constable: Budget Committee recommends: 3 yes; 0 no.
- dd. Art 51 Animal Control: Has the updated contract from Kennebunk shelter been rec'd? Check to see if the town rec'd it.

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ee. Art 52 Library: Budget Committee recommends: 3 yes; 0 no.

ff. Art 53 Rec Department:

1. Request to stop at this point for discussion. Should the additional assistant, Day camp director & assistant be a separate article to be approved by the townspeople prior to the budget?
 2. Other additional employee positions have been voted on in the past.
 3. Example is the Fire Department driver, Janitor position and others.
 4. Budget Committee recommends: Stop at this article and start again on 1/22/15.
6. Meetings:
- a. The next meeting will be 1/22/15 @ 7PM.
7. Adjournment: The meeting was adjourned @ 8:45 PM.

Respectfully Submitted,



Michael S. Welsh
Secretary,
Town of Limerick Budget Committee