

BOARD OF SELECTMEN
Meeting Minutes

February 11, 2019

CALL TO ORDER: Sonny opened the Meeting at 7:05pm with the pledge

SELECTMEN IN ATTENDANCE:

Roland C. LePage, Joanne L. Andrews, Gilbert S. Harris, Wendy M. Thorne, Dorothy M. Richard.

ATTENDEES:

- Ed Morgan, Courtney Davis, Charles Pellegrino, Steve McLean, Steve Malmude, Sue McIntyre, Mike Gilpatrick, Bob Richardson, Heath Edgerly, Cindy Smith, Judy LePage,

MINUTES:

- Wendy **motioned** to approve the minutes for January 28 and February 4. Joanne **second**. **All** were in favor.
- Dottie **motioned** to reapprove the minutes for January 22. Gil **second**. **All** were in favor

DEPARTMENT REPORTS:

- Mike Gilpatrick, Code Enforcement officer, gave his January report. Two permits were given for a 38x50 garage and an interior remodel. Mike gave two interior plumbing permits. No subsurface waste water and septic permits were issued. 11 certificates of occupancy and four certificates of completion. Two letters of notice- conditional use renewal and no violations.

SCHEDULED SPEAKERS:

OLD BUSINESS:

- The select board went over the warrant articles, they talked briefly about article 20 which is revenues which was \$1,065,300 which included the transfer from the unassigned account in the amount of \$300,000, received a draft of the auditor's report which has one thing Laura has to fix but it won't affect the warrant. On December 26, the board transferred \$20,000 from the unassigned to operations for the fire department, bringing their amount down to \$249,000. Article 33 which was the comprehensive plan which was \$14,000 to come from the unassigned. Article 72 which is the plowing for town owned properties; there was a late submission which needs to be paid in the amount of \$6,460. Article 73 to pay for the dehumidifier and cleanup of the vault which is \$20,325. Article 71 which is for the municipal building doors, carpeting for the library, and some work to the fire department which equals out to about \$30,112. Article 19 which was the transfer of \$15,000 for abatements. The total utilized from the unassigned account is \$105,930. Net lapse balances was \$114,000 and deducted this amount which ended up with \$8,888 in lapsed balances. Unappropriated revenues were \$252,000 and the available amount to offset taxes is \$261,824. Using the fund balance policy budgeted expenditures was on schedule B in the amount of \$5, 548,521 and three months of that is \$1, 387,130. The goal is

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to maintain and keep an amount of 10% of the expenditures which is \$554,852 in case of emergency and if it goes below \$277,426 (5%) that's reason for concern. The policy states to transfer 10% of excess of capital projects at \$47,876. End of year unassigned was \$1,865,898, and three months of that is \$1, 387,130. The excess funds that we have are \$478,768. Utilizing \$300,000, transfer \$105,930, transfer 10% for capital projects leaves \$24,962. Total warrant comes to \$2, 365,175 and revenues for article 20 comes to \$1,065,300. Dottie **motioned** to go with the \$300,000; we go with the \$1,065,300. Joanne **second**. **All** were in favor. This includes transferring and holding money for many different things. Use recurring expenditures and revenues with the year's budget. Wendy said that we need to get a capital improvement plan together because we are holding \$1.2 million in project accounts and \$800,000 for the fire station. So we need to be conscious of cash flow and the capital improvement plan can adjust that so that we can use a bond instead of paying out of pocket. Joanne **motioned** to transfer \$50,000 into the capital reserve account. Dottie **second**. **All** were in favor. Wendy went on to say that Sue McIntyre had sent an email to have some of the articles corrected like article 61 which the budget committee recommend \$2,000 with conditions with stipulations that all work go out to bid, article 62 which the budget committee recommends \$19,580 with conditions with the stipulation that all work go out to bid, 64 budget committee recommends \$9500 with conditions with the stipulation that all work go out to bid, and article 59 budget committee recommends \$21,300 with conditions and the stipulation that all work goes out to bid. Joanne went on to say that everyone should have received the purchase policy that she had written in 2017 and that maybe we should look at it and adopt it. Sue McIntyre got up and asked how the articles for the repointing and handicap accessibility were reading finally and if the amounts were in the body of the article. Wendy told her that they had been taken out. Sue asked if this had been done after it was presented to the budget committee and Wendy told her that she had made an error and sent an email saying so. Sue went on to say that the last draft of the warrant had the amounts in the body of the article and that the minutes states the wording with the \$15,000 was in the language for the repointing and that the 35,000 was in the wording for the handicap accessibility article. Wendy said that the budget committee recommendation was \$35,000 with conditions and Sue said the language was changed after. Wendy said that the warrant is always subject to change and that she wasn't trying to pull the wool over anyone's eyes. And Sue said no I understand that but it does change the whole aspect of it when you take the amount out of the language and that is a budget committee concern. Wendy explains that if the bid comes in higher then there needs to be a special town meeting to request more funds. Sue's concern was that if it comes in over and the people vote for it where does the money come from. Wendy told her that the money comes from the capital reserve project account. They went on to discuss the fact that someone cannot come in at the last minute and say it's more because the recommendation is there and you can't come in thousands of dollars over it. Dottie **motioned** to approve the warrant as presented, waiting for the last recommendations from the budget committee. Gil **second**. Joanne asked when the budget committee needed to have the recommendations in by and the board agreed by Friday because the warrant would need to be signed by Tuesday. **All** were in favor.

NEW BUSINESS:

- Wendy said that she had misunderstood when making the motion for the vault last week and **motioned** to move forward with sending a letter to Mr. Morgan's insurance company in regards to the cleanup of the vault. Joanne **second**. And before they went on to all vote on it Sonny said

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that there is going to be more than just cleanup and that he and Mike went to take a look at it. There was frost that was splitting the siding and they didn't need a level to see how far the frost had thrown it out of whack. Also the main lock on the outside door is bent and you cannot turn it, the only way you would be able to get into the building is to cut the bolt on the lock. Also over the same door there is half an inch to nothing above it. Sonny asked Joanne to rescind her **second** and for Wendy to restate the motion which they both did what was asked of them. Wendy **motioned** to restate that we forward a letter to Mr. Morgan's insurance company, Charmers Insurance Group, to address the many defects that came out from the construction, any damages to town records, inability to use the vault and improper construction. Joanne **second**. **All** were in favor.

- The deeds that they had signed the week before had a wrong date on them so they needed to resign deeds for map 46 lots 24-26 and map 42 lots 272-275. So Joanne **motioned** to resign the deeds for map 46 lots 24-26 and map 42 lots 272-275, sign the deed for map 41 lots 91-93, sign the uncollectible for map 41 lot 266, sign an abatement for account 1292, and sign a supplement for account 2230. Dottie **second**. **All** were in favor. And they signed those after the meeting with the selectmen's secretary as the witness.
- Dottie **motioned** to sign the background check. Wendy **second**. **All** were in favor.
- Sonny brought up that there was another sanding and salting issue and how there are high snowbanks on both sides of the road and if the ice melts it can't get out. The state was having the same scenario on route 25 and they had backhoes out there scraping the ice off the road and also used it to shovel the snowbanks as well. There hasn't been a problem because the road commissioner and contractor was the same guy but it's not that way anymore and if you go out and use materials to do the work you should be paid for it. Just have to work through it Bob went out and did what he needed to do. Al put salt out and Sonny said he expects a bill from that.
- Wendy brought up that they had gotten information on section 125 plan for pretax dollars on anybody who purchases dental health and that they would be diligently working on it after town meeting.

ANNOUNCEMENTS:

- Dottie read the announcements.
- Joanne also made an announcement to check channels 6, 8, or 13 to see if the transfer station was going to open and just to be safe that people should put their trash curb side.
- Gil made an announcement that there is still salt and sand across from the fire station.

WARRANT:

- Wendy **motioned** to approve the warrants. Dottie **second**. **All** were in favor.

HEARING OF CITIZENS:

- Steve McLean got up and said that the budget committee was done with the warrant in December and now that the selectmen were done it is back on the budget committee. Wendy answered him that the budget committee had it 99% done and now they just have to deal with

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two important articles and that she had just gotten the information that the audit came in with a 1.8 million unassigned balance and Wendy had calculated 1.79 million and that she wanted to have that information. McLean said that he didn't want people to think that it was on the budget committee. And Wendy said that she had not implied that. And he gave the board proof that when the town had accepted the overlook which was a gift of land that there wasn't anything about having anything up there.

ADJOURN MEETING:

- Wendy **motioned** to adjourn. Dottie **second**. All were in favor.

These minutes were approved by the Limerick Board of Selectmen on: February 19, 2019

End of Broadcast

Respectfully submitted,

Courtney Davis

FOR DETAILS OF MEETING
SEE RECORDING
"Limerick Selectmen's Meeting"
February 11, 2019

By Scott Pomerleau
February 11, 2019