

Town of Limerick Budget Committee
Compiled 12/10/13

Subject: Meeting Minutes December 5, 2013
Call to Order: The meeting began @ 7:00 PM.

Members Present:

Denise Benton
Steve Grigg
Gil Harris
Maureen Libby
Kim Oliver
Michael Welsh

Members Absent:

Stephanie Bishop

Others Present:

Bob Devilleneuve-Selectman
Eileen Dashner-Citizen

1. Meeting Minutes:
 - a. Accepted minutes of 11/21/13, vote 5 yes; 1 abstain.

2. Topic: Health Ins/Raises:
 - a. Is \$3000.00 toward in Health Insurance an employee raise?
 - b. If the employee does not take Health Insurance no other compensation to the employee is realized.
 - c. How many employees in town are considered full time?
 - d. Is the town bringing the standards of full time employees to match other towns?
 - e. The Selectmen are drafting an Employee Policy for Health Insurance.
 - f. What Departments are affected by Health Insurance?
 - g. Should each department have a line item showing health insurance?
 - h. The Federal Government is 1.7% COLA; The Veteran's Administration announced a 1.5% COLA on 12/5/13.
 - i. Raises to Hourly/salaried employees as well as stipend employees. Look at both.
 - j. COLA increases should be across the board for hourly & salaried employees, look at Stipend employees separately.
 - k. **MOTION/Vote: All salary & hourly employees to receive 1.5% COLA. 4 yes, 2 no.**
 - l. COLA & Healthcare should not be tied together.
 - m. COLA is not a Merit raise. Merit raises should be taken up with the Selectmen and the individual employee.
 - n. If there are any decreases in a departments budget the department should be notified.
 - o. Will Stipends be treated on a case by case basis?

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- p. In 2011 Stipends were increased for the Fire Department & back pay paid for the year of 2010.
 - q. The Town needs to get away from catch up compensation.
 - r. **MOTION/Vote: 1.5% COLA increase for all Stipend employees. 4 Yes; 2 No.**
3. Budget Committee recommendations:
- a. Based on the June 7, 2011 special town meeting the voters voted to have the Selectmen recommend a budget and the Budget Committee recommend an amount.
 - b. Since the 2014 Warrant has been drafted with department's submission, the Budget Committee will either agree with the Selectmen or make a recommended amount.
 - c. In the past the Selectmen & Budget Committee have cut departments budgets with no notice to the department to receive changes to their budget.
4. Animal Control Budget:
- a. \$6425.00 includes 3% raise.
 - b. \$1560.00 travel is considered a stipend and should be included on the W-2?
 - c. **MOTION/Vote: Animal Control Stipend \$6330.60 + \$1560.00. FICA \$603.86. Total Animal Control: \$12893.82 with all other requests. 4 Yes; 2 No.**
 - d. Request mileage submission for travel to avoid taxes.
 - e. Animal Control has not rec'd a raise in years.
5. Appeal Board Budget:
- a. \$1,000 for 2014 Budget.
 - b. **MOTION/Vote: As submitted: 6 Yes.**
6. EMA Budget:
- a. Decrease in budget, no radio repair or generator repair.
 - b. **MOTION/Vote: \$2080.75 + \$159.18 (FICA)= \$3239.93. 4 Yes; 2 No.**
7. Planning Board Budget:
- a. \$4229.50 pay & stipend + \$323.56 (FICA) = \$5663.06.
 - b. Add \$2000.00 for zoning map update.
 - c. **MOTION/Vote: Total budget \$7663.06. 4 Yes; 2 No.**
8. Library Budget:
- a. Library Aide is \$9.08.
 - b. Change in position is an increase in pay.
 - c. Did the Selectmen or the Library Trustees a change in position & pay increase?
 - d. \$15.12: Director; Librarian: \$12.00.

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- e. **MOTION/Vote: Wages: \$40,927.22 + \$3130.93 (FICA) = \$54,408.15 total budget. 3 Yes; 2 No.**
- f. New position upgrade with no 1.5% COLA.

9. Discussion:

- a. Transfer Station: On the expense report for the Transfer Station dtd 12/5/13 in the capital equipment account it shows a -\$73,553.06 and a credit for \$80,800.95. Request an explanation/clarification.
- b. Franchise Fees: Article 20, 2012 move funds to Capital Equipment account.
- c. Reserve accounts must be voted on to be spent. All major expenditures should be voted on by the taxpayers before spending.
- d. Rec Dept.: Contact Mr. Morin to submit Rec Dept. Budget for review.
- e. Saco River Cable: As per Bob DeVilleneuve SRC-TV budget is \$12,164.00.

10. Meetings:

- a. The next meeting will be held on Thursday 12/12/13 @ 7:00PM.
- b. Review CEO, Fire/EMS, Road Commissioner, Solid Waste.

11. Adjournment: The meeting was adjourned @ 8:30 PM.

Respectfully Submitted,



Michael S. Welsh
Secretary,
Town of Limerick Budget Committee